## **Dual Monitor Hood**

#### Installation Instructions

Contents: Two monitor hood halves Four support brackets Two strips of foam tape One microfiber cloth

# This hood is made to your specifications; no adjustments should be necessary.

Verify that the hood does fit properly. The hood's design allows for minor adjustments if it is not the correct size. Adjustments can be made by loosening the two top outside thumbscrews and pushing or pulling to slide the top pieces. In doing so, take caution to pull or push only on the top panels so as not to compromise the hinge area of the hood. Installation consists of assembling the hood by joining the two halves, securing the hood to the monitors with an elastic cord, and applying the support brackets.

### Step One: Assemble the Hood

On a large table or floor area, remove the two center (dotted) thumbscrews. Lay the top of the right side (A) over the top of the left side (B) so that the holes of the right piece line up with the hole and slot of the left. Insert one of the screws into the back holes from the bottom side. Lightly tighten the thumb screw on top. Insert the other screw from the bottom side of the slot and lightly tighten the thumbscrew. Both thumbscrews should remain loose enough to move the pieces to the angle of your monitors.

## Step Two: Install the Hood

A second person is recommended to help hold the hood in place until the cord is tightened. Place the hood on the monitors with the elastic cord behind the monitors.



#### Image 1 top of the hood

Grasping the cord from the middle, pull it over the top of the hood and loop it around the front thumbscrew,

as shown in Image 1. Tighten the elastic cord using the cord locks on each side. The cord should be fairly tight.

## Step Three: Secure the Hood

Grasp the elastic cord near the bottom of the legs and pull it around the bottom outside corners of the monitors, as shown in Images 2-5. Adjust the angle of the hood and tighten the two dotted thumbscrews on top. If the cord slips from the corner, you can rethread the cord through different sidewall holes so that the angle of the cord across the front of the monitor properly supports the hood as shown in Image 5. It may also be necessary to adjust the tightness of the cord to keep it securely wrapped around the corners of the monitors.



Image 2 Grasp the cord near the bottom corner of the monitor



Images 3 & 4 Pull the cord around the bottom outside corner



Image 5 The elastic cord should hold the hood tightly against the monitor

## Step Four: Install Support Brackets



Image 3 Support bracket placement example

The black support brackets will keep the top of the hood from sliding backward. The brackets have an interlocking adhesive strip, which will attach to the interlocking strip on the hood's bottom (gray) side that overhangs the back of the monitors. The hood can be tilted slightly up or down to give it the desired look. With the hood held in place at the desired position, attach one bracket along each of the strips (C) on the hood by firmly pressing the interlocking side of the bracket into the strip. The brackets should be placed with the short side of the "L" shape pressed against the back of the monitor. If necessary, the brackets can be removed or repositioned by carefully pulling the bracket off while holding the strip on the hood. (Image 3)

## If Necessary

If needed, use the foam strips to block any light gaps. With the hood in place, remove the paper backing of the foam strips to expose the adhesive and apply them to the inside of the hood as needed.

## Hood Care:

The outside and inside surfaces can be cleaned with glass cleaner or a light solution of surface cleaner and water. Dampen the provided cloth with the cleaner and gently wipe the surface of the hood. Be careful not to submerge or allow the edges to get wet. The outside surface can be polished with automotive vinyl cleaner.

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